

Vice President/President-Elect

Description

The Vice President/President-Elect is a voting member of the board, elected by majority vote by the membership of the association

- Reports to President of the board
- Term commitment is three years: first year as Vice President, second year President, and third year as Past President
- ARSL member in good standing
- Commitment to the Mission and Values of ARSL
- Requires considerable time and support

Responsibilities

Serve as an active member of the ARSL Board

- Attend ARSL meetings and events
 - Online board meeting every other month
 - Annual conference
 - Annual in-person retreat
 - Attend additional meetings as requested
- Familiarize yourself with the issues before the board and prepare in advance for discussion and decision-making; follow up with the board on assigned tasks and timelines
- Promote ARSL membership and participation
 - Assist ARSL members in becoming active and engaged participants in the organization
 - Complete succession planning tasks as necessary for continuity across election terms
 - Serve as a committee liaison or as a member of a committee
- Work with Executive Director to update strategic plan, and/or annual work plans for the coming year for review by the board
- Meet with the Executive Committee (President, Past President, Vice President/President-Elect, Secretary, Treasurer) and Executive Director as needed

Board Orientation

- Work with Executive Director to plan online and/or in-person orientation for new board members

Perform duties of President during temporary absence of or at the request of President

- Represent ARSL to other organizations as requested by the President
- May convene meeting of board should President fail to call a meeting
- Depending upon timing of a vacancy in Presidency, may succeed to office